



## CIF LOS ANGELES CITY SECTION

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### EXECUTIVE COMMITTEE MEETING

October 8, 2013

1:00 PM Westchester High School

#### I. Opening Business

1. Call to Order – Ed Johnson
2. Roll Call & Introductions
3. Adopt Agenda
4. Public Comment
5. Identify close session topics – None Identified

#### II. Communications

1. President
2. Commissioner
  - a. CIF Staff Office, News article about Out-of-Season Basketball Leagues
3. Committee Members

#### III. Consent Calendar

1. Approval of August 27, 2013 Executive Committee Meeting Minutes (H)

#### IV. Reports

1. President's Report
2. Commissioner's Report
  - a. Multi School Teams
  - b. NFHS Section 7 & 8 Conference
    - i. Use of NFHS Sportsmanship Course
    - ii. STAR school program
    - iii. Message to fight drug and alcohol use among teens
    - iv. Non-scholastic school membership
  - c. CIF Commissioners Meeting
    - i. Out of Season Contact – Bylaw 500
    - ii. Outside teams during season – Bylaw 600
    - iii. Championships
      - 1) Addition of division IV & V in soccer So. Cal Regional
      - 2) Addition of division VI in basketball & volleyball in Northern Regional
      - 3) State Swim & diving championship proposal
      - 4) Football expansion proposal
      - 5) Applications to host football regional games are being accepted
    - iv. Practice limitation proposal
    - v. CIF seeking Special Olympics partnership
    - vi. Central Section proposal to move to North in State Championships

## **V. Legal**

1. League Commissioners BOM Voting Rights
  - a. Diane Marshall-Freeman Memorandum (H)
  - b. Options
    - i. Advisory - Non-Voting (cleanest separation)
    - ii. LC Paid through league – continued voting rights
    - iii. Section act as conduit to disperse league funds to commissioners - continued voting rights.
  - c. Current Voting Practices by League Commissioners.
    - i. Recuse themselves from voting on any issue of conflict
    - ii. Executive Committee Recommendation
  - d. Establish an ad hoc committee to review the league commissioner's status and voting rights on the Board of Managers.
2. Section Rules that are more stringent than State CIF Bylaw
  - a. Legal liability rest with Section
  - b. Rule 220 – Participation by an ineligible player
3. Sporting Goods Stores selling apparel with high school name and/or logo

## **VI. Management Services - Governance Issues and Items for Review**

1. Informational Reports – Non-Action items
  - a. Open Positions on BOM & Executive Committee – Vicky Lagos (H)
  - b. BOM Sub-Committee make-up (H)
  - c. LAUSD Superintendent representative (H)
    - i. Trent Cornelius – LAUSD Athletics Office
  - d. Review of Internet-Based Software to Assist Section Schools
    - i. CIF Home Update – Kevin Kanemura
    - ii. Anticipated Roll out date
      - 1) League Commissioners training, October 10
      - 2) AD training at next league meeting
      - 3) Live as soon as schools input their information
  - e. Consideration of fines for violations of paperwork (administrative fault) and forfeits.
    - i. Recommendation is warning on first violation, \$100 2<sup>nd</sup> violation, subsequent violations \$200.
  - f. Number of teams in sport required for Section Championship event
    - i. LA City Section requires 6 schools. Southern Section requires 20% of section schools.
    - ii. 8 man football has 10 schools and Lacrosse is a new championship possibility.
2. Action Items - Items for consideration to be forwarded to Board of Managers
  - a. BOM New Agenda Items (H)
    - i. Wrestling to request that a Dual Championship be added for 2014-15 season
  - b. State CIF Federated Council Member Selection
    - i. Third member (female)
  - c. Gold Book
    - i. Executive Committee Selection & Responsibility (H)
  - d. Implementation of NFHS Sportsmanship Course (H)
    - i. Required as condition of return after a coaches or athletes ejection
    - ii. Required of those involved in any Incident between opponents
  - e. Request approval for the Commissioner & Assistant Commissioner to attend
    - i. National Federation Meetings
      - 1) Summer Meeting National Federation Meeting June 28, 29, 30, July 1, and 2, 2014 – Boston Mass.
      - 2) Section 7 & 8 Meeting – September 2014, Jackson, Wyoming
  - f. Sport Coordinator, Myra Einberg request a \$300 stipend for a Golf Championship assistant. (H)

- i. Current Section practice is \$10.00 per hour for event staff.
- 3. Budget & Finance Report – Cristina Scotti
  - a. Banking Report (H)
    - i. FDIC information
  - b. Profit & Loss Report (H)
    - i. Concerns and recommendations
      - 1) Travel/meals/lodging
      - 2) Championship events
      - 3) Athletic Passes
  - c. Membership Fees update (H)
  - d. Finance Policy Manual (H)
  - e. Annual audit preparation update
    - i. Proposals from perspective auditing firms (H)
- 4. Sponsors
  - a. Garfield / Roosevelt have denied TWC request to broadcast the ELA Classic live. They request that TWC purchase 5,000 tickets to allow them to broadcast a live game.
    - i. This is an extortion attempt by the schools involved
    - ii. Does the EC agree that a response to the principals should be drafted?
  - b. Carson originally requested \$20,000 from TWC to agree to a live broadcast of the Carson / Mater Dei game. Carson reconsidered and agreed to the live broadcast after discussion with the principal.

**VII. Staff Reports**

- 1. Alexa Berg
- 2. Cristina Scotti
  - a. Cal PERS update
- 3. Hugo Ramirez
  - a. State CIF Marketing sub-committee
    - i. Trade Marks
  - b. Contract updates
    - i. C & L
    - ii. Max Preps
    - iii. EZ Flex
  - c. TWC Section Public Announcement
  - d. Website information
  - e. Social Media update
  - f. Internship program
- 4. Vicky Lagos
  - a. SOP – Change in number of sit out days for girls golf due to Imbalance between girls’ and boys’ golf.

**VIII. Close Session**

- 1. No items at this time

**IX. Report Of Actions Taken In Closed Session**

- 1. No items at this time

**X. Upcoming Meeting Dates & Locations**

Athletic Directors Meeting – October 30, Roybal LC  
League Commissioners Meeting – TBD  
Board of Managers – October 21, 2013, Contreras LC  
Re-leaguering Committee – October 21 after BOM  
Executive Committee Meeting Date – December 10, 1:00 PM, Section Office  
CIF Commissioners Committee Meeting – January 8 & 9, Sacramento  
CIF Federated Council Meeting - October 27 & 28, San Francisco

**XI. Adjournment**

**Handouts:**

Meeting Minutes – August 27, 2013 (III.1)  
Financial Policy Book (VI.3.d)  
Memorandum – Issues Related to the Payment of League Commissioners (V.1.a)  
Board of Managers Sub Committee Member List (VI.1.b)  
Superintendent’s Approval - Designee on the Board of Mangers (VI.1.c)  
Gold Book – Executive Committee Selection, Responsibilities & Duties (VI.2.c)  
Sportsmanship Certificate (VI.2.d)  
Golf Championship Assistant Request (VI.2.f)  
Financial Reports (VI.3.a-c)  
Auditor Bids (VI.3.e)  
Marketing Report (VII.3)